

January 2, 2019

Chairman Duffy called meeting to order at 8:30 a.m. with Duffy and Zinnel present.

Zinnel moved Duffy seconded motion to approve the December 26, 2018 meeting minutes. No: None; Yes: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded the motion to approve the agenda as published. NO: None; YES: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded motion to correct effective date for Caitlin Burt Part-Time Dispatcher to January 12, 2019, status form originally approved on December 26, 2018 with incorrect date of January 12, 2018. NO: None; YES: Behn, Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded motion to appoint Stephen Duffy, chairman for 2019. No: None. Yes: Zinnel, Duffy. Motion passed.

Duffy moved Zinnel seconded motion to appoint Bill Zinnel as vice – chairman for 2019. No: None, Yes: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded motion to approve the motion to designate the regular meeting days of the Board of Supervisors as the first business day in January and the first business day in July and every Wednesday, starting at 8:30 a.m. for regular session. In the event Wednesday's agenda isn't completed the Board will recess until 9:00 a.m. on Friday. One Board member will be available in the Board room from 9:00 a.m. to 11:00 a.m. each Monday, Tuesday, and Thursday thereafter. NO: None; YES: Zinnel, Duffy. Motion carried.

Zinnel moved Duffy seconded motion to approve the County Courthouse Hours as follows. Boone County Courthouse is to be open from 8:00 a.m. to 4:30 p.m., Monday through Friday, excepting all designated legal holidays. The following list comprises the designated legal holidays for 2019.

- New Year's Day, January 1st
- Memorial Day, last Monday of May
- Independence Day, July 4th
- Labor Day, first Monday in September
- Veteran's Day, November 11th
- Thanksgiving Day, the fourth Thursday in November
- The Friday after Thanksgiving
- Christmas Eve afternoon
- Christmas Day, December 25th

The aforesaid holidays falling on Sunday shall be observed on the following Monday and holidays fall falling on Saturday shall be observed on the preceding Friday. The aforesaid holidays shall be observed by the Boone County Courthouse employees and all county offices. Departments will be closed on these dates as stated and all interested citizens, news media, and press shall take notice and observe aforesaid dates accordingly. No: None; Yes: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded motion to appoint Bill Zinnel as Boone County's Representative to the following Boards and Committees:

- Boone County Disaster Assistance & Recovery Plan Committee with Duffy as alternate;
- Central Iowa Juvenile Detention Commission with Duffy as alternate;
- Boone County Economic Growth Corp. with Duffy as alternate;
- Ogden Legacy
- Boone County Trails Committee with Behn as alternate;
- Aging Resources of Central Iowa, with Duffy as alternate;
- Ames Area MPO Transportation Policy Committee with Duffy as alternate;
- Central Iowa Regional Transportation Planning Alliance Transportation Policy Committee (CIRTPA), with Scott Kruse as alternate;
- Heart of Iowa Regional Transportation Agency (HIRTA) with Duffy as alternate;

IMPACT Community Action Partnership with Behn as alternate;
Central Iowa Workforce Investment Board, with Behn as alternate;
NO: None; YES: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded motion to appoint Chad Behn as Boone County's Representative to the following Boards and Committees:

Boone County Emergency Management Agency, with Duffy as alternate;
Joint E911 Service Board, with Duffy as alternate;
Public Safety Communication Project, with Duffy as alternate;
Central Iowa Recovery with Zinnel as alternate;
Central Iowa Community Services with Zinnel as alternate;
County Community Services 28E Board with Zinnel as alternate;

NO: None; YES: Zinnel, Duffy. Motion passed.

Zinnel moved Duffy seconded motion to appoint Steve Duffy as Boone County's representative to the following Boards and Committees:

Courthouse Security Committee;
Lowrey Foundation Board; will go with Chairman duties
Boone County Board of Health with Zinnel as alternate;
Second Judicial District Administration Board of Correctional Services with Behn as alternate;
Central Iowa Expo Board with Zinnel as alternate;
DECAT with Zinnel as alternate;

Multi-governmental Committee for Hwy17 Overpass Project with Zinnel as alternate.

NO: None; YES: Zinnel, Duffy. Motion passed.

Duffy moved Zinnel seconded the motion to designate the following named banks of the county as depositories for the funds of the Boone County Treasurer for 2019 in the amounts not to exceed the sum set opposite the name of each depository and the Boone County Treasurer is hereby authorized to deposit funds of the office in an amount not to exceed, the in aggregate, the amounts named for said banks as follows:

Boone Bank and Trust Co. – Boone	\$ 25,000,000
U S Bank – Boone	10,000,000
City State Bank – Madrid	20,000,000
Vision Bank – Boone/Ogden	20,000,000
South Story Bank & Trust	1,000,000
IPAIT – Des Moines	8,000,000
Security Savings Bank of Boxholm	10,000,000

No; None; YES: Duffy, Zinnel. Motion carried.

Zinnel moved Duffy seconded the motion to table action to designate depository for County Sheriff and County Recorder Office which is Boone Bank and Trust until a quorum of Board is present as Mr. Zinnel needs to abstain from these votes. No: None; Yes: Zinnel, Duffy. Motion passed.

Zinnel moved Duffy seconded the motion to designate the following publications; the Boone News Republican, Madrid Register News, and the Ogden Reporter; the official newspapers for Boone County publication purposes. No: None; Yes: Zinnel, Duffy. Motion passed.

Zinnel moved Duffy seconded the motion stating the Boone County Board of Supervisors hereby approve the attendance at duly called and authorized County Officer's School of Instruction by District, State, and I.S.A.C. officials, give the authority for all officers and the personnel of elected and appointed officials with the courthouse and county departments, to attend aforesaid meeting, and upon their presentation of duly authenticated claims and with proper verification thereof for attendance of aforesaid meetings, will be reimbursed for expenses incurred, plus mileage at \$.50 cents per mile. No: None; Yes: Zinnel, Duffy. Motion passed.

Zinnel moved Duffy seconded the motion to authorize County Auditor to issue, in advance of regular board sessions, warrants for claims presented for payment on demand and biweekly payrolls of the various county offices and departments, it is now being authorized by the Boone County Board of Supervisors to approve this action by the County

Auditor for the year 2019 when approved certification by each department head of the county is given to the Auditor. All payroll checks for county personnel will be issued on Friday following the end of the pay period, any other payroll checks issued outside a regular pay period will be paid with approved certification by the department head. No: None; Yes: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded the motion to approve the following appointments:

To appoint Dr. Scott Thiel as the Boone County Medical Examiner and Dr. Caleb Glawe as Deputy Boone County Medical Examiner's for the year of 2018.

To appoint John Grush, Boone, to be the Boone County General Relief Division Director for a one (1) year term to expire December 31, 2019.

To appoint Brian Eldridge, to be the Boone County Weed Commissioner for a one (1) year term to expire December 31, 2019.

To appoint Tanner Scheuermann to the Des Moines Recreation & River Greenbelt Advisory Committee for a one (1) year term to expire December 31, 2019.

To Appoint Ron Jome to Aging Resources of Central Iowa for a two (2) year term to expire December 31, 2020.

To appoint Dr. Brian Melhaus, Boone, to a three (3) year term on the Boone County Board of Health, to expire December 31, 2021.

To appoint Scott Kruse to serve on the Technical Committee of the

Central Iowa Regional Transportation Planning Alliance (CIRTPA) with Jonathan Bullock, for a one (1) year term, expiring December 31, 2019.

To appoint Tanner Scheuermann, to serve on the Enhancement Committee of the Central Iowa Regional Transportation Planning Alliance (CIRTPA) with John Rouse as alternate, for a one (1) year term, expiring December 31, 2019.

To appoint Paul Heineman, Ogden and Tom Foster, Ogden to serve a one (1) year term as the Boone County Representative on the Central Iowa Expo Board, expiring December 31, 2019.

To appoint Tom Foster as Boone County's representative on the Beaver Creek Water Shed Committee, expiring December 31, 2019;

To appoint Tanner Scheuermann as Boone County's representative on the Squaw Creek Watershed Authority, expiring December 31, 2019;

To appoint Tanner Scheuermann as representative on Boone County REAP Committee, expiring December 31, 2019;

To appoint Carla Barnwell, Boone; Kay Rice, Boone; Marilyn Jordan, Boone to serve a three (3) year term each, on the Boone County Zoning Commission to expire January 1, 2022

To appoint Ruth Berglund, Boone to a five (5) year term on the Boone County Zoning Board of Adjustment to expire January 1, 2024.

Duffy moved Zinnel seconded the motion to approve appointing the following Boone County residents to serve a one year term, to expire December 31, 2018, on the Boone County Condemnation Board as provided in Code of Iowa 6B.4.

NO: None; YES: Behn, Zinnel, Duffy. Motion carried.

OWNERS - OPERATORS OF AG PROPERTY

Kris Kline 272 P Ave. Boone, Iowa 50036	James J. Anderson 408 Ashwood Ct. Boone, Iowa 50036
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Tom Kauffman 162 D Avenue Pilot Mound, Iowa 50223	Tom Eastlund 1618 190th St. Boone, Iowa 50036
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LaVerne B. Lingren
312 220th St
Ogden, IA 50212

Dave Pepper
2137 130th St.
Boone, Iowa 50036

Lawrence Bice
2093 H Avenue
Ogden, Iowa 50212

Earl
Check
2003 310th St.
Madrid, Iowa
50156

Stan Lingren
187 H Avenue
Pilot Mound, Iowa 50223

Roger Christensen
1355 H Avenue
Ogden, Iowa 50212

William Hinman
P.O. Box 112
797 130th St.
Pilot Mound, Iowa 50223

Kriss Haglund
782 Kale Road
Boone, Iowa 50036

Rod Bice
1018 310th St.
Woodward, Iowa 50276

Nate Cottington
940 H Avenue
Ogden, Iowa 50212

Tom Hollingshead
907 I Avenue
Ogden, Iowa 50212

PERSONS HAVING KNOWLEDGE OF RE VALUES

Doug VanDyke
1263 217th Lane
Boone, Iowa 50036

Pat
Hagan
1257 Nobel Hills
Boone, Iowa 50036

Don
Fatka
2309 QF Lane
Madrid, Iowa
50156

Jeff Putzier
210 Ashwood Court
Boone, Iowa 50036

Doug Lau
213 SW 9th St.
Ogden, Iowa 50212

Robert North
586 I Avenue
Pilot Mound, Iowa 50223

David Troe
1446 Kate Shelley Dr.
Boone, Iowa 50036

Tami Larimore
1209 J Avenue
Ogden, Iowa 50212

Amy Landas
612 Brookridge Dr.
Boone, Iowa 50036

**LICENSED REAL ESTATE
AGENTS**

Becky Dose 521 Monona St Boone, Iowa 50036	Emily Graeve 212 Morningside St. Boone, Iowa 50036
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Robert Flynn 505 Linden Lane Boone, Iowa 50036	Patricia Mason 2009 Tama St. Boone, Iowa 50036
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Diane Cox 1428 Aldrich Ave Boone, Iowa 50036	Ronald Tilley 322 Main St Boone, Iowa 50036
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**OWNERS OF CITY OR TOWN
PROPERTY**

Mark Trueblood 525 SW 4th St Ogden, Iowa 50212	Bill Crouch 305 Walnut St. Boxholm, Iowa 50040
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Evelyn Stevenson 1803 Benton St. Boone, Iowa 50036	Dan Gould 1821 Greene Street Boone, Iowa 50036
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Laurence Shepard
215 E 21st St.
Madrid, Iowa
50156

Zinnel moved Duffy seconded the motion to adopt Resolution 19-01 as follows:

RESOLUTION 19-01

BE IT RESOLVED by the Board of Supervisors of Boone County, Iowa, that Scott H. Kruse, the County Engineer of Boone County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications therefore in connection with all Farm-to-Market and federal or state aid construction projects in this county.

Dated at Boone, Iowa, this 2nd day of January, 2019.

No: None; Yes: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded motion to adopt Resolution 19-02 as follows:

RESOLUTION 19-02

BE IT RESOLVED by the Boone County Board of Supervisors that the County Engineer or designee be authorized to close Boone County Secondary Roads as necessary with the actual dates of closure to be determined by the County Engineer or designee for the year 2018 as follows:

1. For Construction: Any project as described in the approved Boone County Secondary Road Construction Program for the current fiscal year and approved supplements thereto.

2. For Emergency Closure of any road for maintenance purposes: Any route deemed necessary by the County Engineer or designee.

Passed and adopted this 2nd day of January, 2019.

NO: None; YES: Duffy, Zinnel. Motion carried.

Zinnel moved Duffy seconded the motion to adopt Resolution 19-03 as follows:

RESOLUTION NO. 19-03

WHEREAS:

I. The Board of Supervisors is empowered under authority of Sections Sub. (8), 321.255 and 321.471 to 321.473 to prohibit the operation of vehicles or impose limitations as to the weight thereof on designated highways or highway structures under their jurisdiction.

II. WHEREAS:

III. The County Engineer has completed (or has caused to be completed) the Structure Inventory and Appraisal of certain county bridges, in accordance with the National Bridge Inspection Standards and has determined (or it has been determined) that they are inadequate for two lane legal loads at allowable operating stress.

NOW, THEREFORE, BE IT RESOLVED by the Boone County Board of Supervisors that vehicle and load limits be established and that signs be erected advising of the permissible maximum weights thereof on the bridges listed, as follows:

- 1) **FHWA STRC No. 077890**(Co.#42) over Beaver Creek located on A Avenue approximately 3960 feet south of 170th St. in Section 7-84-28.
Load Limits: 3 Tons
- 2) **FHWA STRC No. 078360**(Co.#13) over Des Moines River branch located on Juniper Rd approximately 1843 feet north of 150th St. in Section 27-85-27.
Load Limits: 21 Tons
- 3) **FHWA STRC No. 078120**(Co.#26) over Squaw Creek located on 110th St. approximately 220 feet east of U Avenue in Section 4-85-25.
Load Limits: 15 Tons.
- 4) **FHWA STRC No. 078190**(Co.#33) over Squaw Creek located on 140th St. approximately 740 feet east of X. Ave in Section 25-85-25.
Load Limits: 22 Tons
- 5) **FHWA STRC No. 077880**(Co.#41) over Beaver Creek located at intersection of 160th St. and C Ave in Section 4-84-28.
Load Limits: 22 Tons.
- 6) **FHWA STRC No. 077940**(Co.#47) over Beaver Creek located on 180th St. approximately 190 feet west of D Avenue in Section 16-84-28.
Load Limits: 19 Tons
- 7) **FHWA STRC No. 078050**(Co.#59) over Beaver Creek located on 200th St. approximately 1100 feet east of C Avenue in Section 28-84-28.
Load Limits: 23 Tons
- 8) **FHWA STRC No. 077840**(Co.#72) over the Union Pacific Rail Road Tracks located on L Ave approximately 960 feet south of 200th St. in Section 26-84-27.
Load Limits: 9 Tons.
- 9) **Bridge less than 20 ft.**(Co.#67) over a tributary of the Des Moines River located at the north end of Lily Ln. in Section 12-84-27.
Load Limits: 3 Tons and One Lane
- 10) **FHWA STRC No. 077860**(Co.#74) over the Union Pacific Railroad Tracks located on J Avenue approximately 1300 feet north of 210th St. in Section 27-84-27.
Load Limits: 10 Tons
- 11) **FHWA STRC No. 077805**(Co. #76) over a tributary of the Des Moines River, a level B road approximately 300' north of 188th Rd. in Section 23-84-27.

- Load Limits: 3 Tons
- 12) **Bridge less than 20 ft.** (Co.#110) over tributary of Beaver Creek on F Ave. 300' south of 270th. St in Section 35-82-28.
Load Limits: 20 Tons.
 - 13) **FHWA STRC No. 077200**(Co.#130) over Beaver Creek located on Deer Avenue approximately 2100 feet north of 290th St. in Section 3-82-28.
Load Limits: 20 Tons
 - 14) **FHWA STRC No. 077100**(Co.#153) over the Boone County Conservation Bike Trail on QW LN approximately 2200 feet south of 334th Rd in Section 35-82-26.
Load Limits: 10 Tons
 - 15) **FHWA STRC No. 076930**(Co.#167) over Big Creek located on 320th St. approximately 1100 feet west of Violet Avenue in Section 27-82-25.
Load Limits: 15 Tons
 - 16) **FHWA STRC No. 076970**(Co.#145) over Richardson Branch located on 280th St. approximately 1320 feet East of Peach Avenue in Section 34-83-26.
Load Limits: 424, 536, 640
 - 17) **FHWA STRC No. 078340**(Co. # 11) over Trib. of Des Moines River located 3 ½ mile east of P-70 and ¾ mile north of E-18 in Section 14-85-27.
Load Limits: 3 Tons
 - 18) **FHWA STRC No. 078280** (Co. # 22) over Montgomery Creek located on 140th St. approximately 150 feet East of R Avenue in Section 25-85-26
Load Limits: 20 Tons and Narrow
 - 19) **FHWA STRC No. 077790** (Co. #66) over Bluff Creek located on I Avenue Approximately 1.07 miles South of 170th St. in Section 9-84-27
Load Limits: 20 Tons and Narrow
 - 20) **Bridge less than 20 ft.** (Co. #21) over Montgomery Creek located on R Avenue Approximately 1800 feet North of 140th St. in Section 24-85-26
Load Limits: 20 Tons
 - 21) **FHWA STRC No. 076910** (Co. #165) over Big Creek located on 310th St. Approximately 2200 feet East of Unicorn Avenue in Section 21-82-25
Load Limits: Post One Lane Temporarily While Repairs Are Made
 - 22) **FHWA STRC No. 077560** (Co. #108) over East Beaver Creek located on 250th St. Approximately 150 feet East of D Avenue in Section 15-83-28 Posted One Lane

FHWA Structures 077840 and 077860 are owned by the Union Pacific Railroad. Inspections are conducted by the Boone County Secondary Roads Department for the safety and wellbeing of the traveling public.

Passed and Approved this 2nd day of January, 2019.

No: None; Yes: Zinnel, Duffy. Motion passed.

Zinnel moved Duffy seconded the motion to adopt Resolution 19-04 as follows:

RESOLUTION #19-04

CONSTRUCTION EVALUATION RESOLUTION

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a "construction evaluation resolution" relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR's decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2018 and

January 31, 2019 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board's recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF BOONE COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

Passed and adopted this 2nd day of January 2019.

NO: None; YES: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded the motion to adopt Resolution 19-05 as follows:

RESOLUTION #19-05

Boone County Sherriff's Office Mileage Rate

WHEREAS, the maximum allowable federal mileage rate at .58 cents per mile as determined by the Internal Revenue Service is adjusted annually and,

WHEREAS, it would be the best public interest for the Boone County Sheriff's Office to charge the maximum allowable federal mileage rate for county owned vehicles,

NOW, THEREFORE BE IT AND IT IS HEREBY RESOLVED by the Boone County Board of Supervisors, that on this date met in lawful session, that the Boone County Sheriff's Office is hereby authorized to charge the maximum allowable federal mileage rate for county owned vehicles as annually determined by the Internal Revenue Service.

Passed and adopted this 2nd day of January 2019.

NO: None; YES: Duffy, Zinnel. Motion passed.

Zinnel moved Duffy seconded the motion to designate Boone County Landfill hours and legal holidays. Boone County Landfill is to be open from 8:00 a.m. to 3:00 p.m. Monday through Friday and 8:00 a.m. to 11:00 a.m. Saturdays, excepting all designated legal holidays. The following list comprises the designated legal holidays for 2019.

New Years Day, January 1st

Memorial Day, last Monday of May

Independence Day, July 4th

Labor Day, first Monday of September

Veteran's Day, November 11th

Thanksgiving Day, the fourth Thursday in November

Christmas Eve, afternoon – closing at 11:00 a.m.

Christmas Day, December 25th

The aforesaid holidays falling on Sunday shall be observed on the following Monday and holidays falling on Saturday shall be observed on the preceding Friday. The aforesaid holidays shall be observed by the Boone County Landfill employees. The Landfill will be closed on these dates as stated and all interested citizens, news media, and press shall take notice and observe aforesaid dates accordingly. NO: None; YES: Zinnel, Duffy. Motion passed.

Michelle De La Riva, director of Community & Family Resources presented an update on services provided to Boone County residents in the past year, and requested that county allocate \$25,000 to CFR for FY 2019-20.

Scott Kruse, Boone County Engineer presented Secondary Road update.

The following bids were receive for the purchase of CMP (corrugated metal pipe): Metal Culverts, Inc -\$48,291.64; ILLOWA Culvert & Supply Co. -\$53,443.50; Contech Engineered Solutions -\$58,692.69.

Zinnel moved Duffy seconded motion to award bid to low apparent bidder Metal Culverts, Inc for \$48,291.64 pending review of bid mathematics by the county engineers office. NO: None; YES: Zinnel, Duffy. Motion passed.

The following bids were received for purchase of filters: Arnold Motor Supply-\$15,526.68; O'Reilly Auto Parts -\$26,012.48.

Zinnel moved Duffy seconded motion to award bid to low apparent bidder Arnold Motor Supply for \$15,526.68 pending review of bid mathematics by the county engineers office. NO: None; YES: Zinnel, Duffy. Motion passed.

Board reviewed a letter received by certified mail dated December 27, 2018 from Boone County Historical Society. No action was taken

Chairman Duffy adjourned meeting at 11:46 a.m.

These minutes approved this 9th day of January 2019.

Attest:

Philippe E Meier
Boone County Auditor